



University of Kashmir, Srinagar

Office of the Dean Academic Affairs

Circular

It is emphasized upon all the Heads/Directors/Coordinators of the Main & Satellite Campuses to ensure timely completion of syllabus and commencement of examination as per notified academic calendar. Further, the Heads of the departments shall make sure that classes and Lab work is conducted regularly strictly as per the time table (copies of time tables be sent to offices of Vice-Chancellor and Dean Academic Affairs at the time of commencement of semester).

Further, the proposals regarding the conduct of the seminars/workshops/conferences should be submitted to the Vice-Chancellor properly through the Dean Academic/Dean Research/Registrar depending on the nature of the workshop/seminar. In case any foreign guest/s is/are to be invited to the seminar/workshop, the concerned Head/Director/Coordinator shall inform the authorities & seek formal approval prior to the conduct of such event.

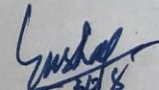
The University as well as the individual departments should conduct meeting of alumni with an objective of upgrading research/academic programmes and generating some resources. Some prominent personalities like Noble laureates and eminent academicians be invited to interact with faculty and scholars.

No: F (Advisory) DAA/KU/2022

Dated: 30.08.2022

Copy to:

- Dean Academic Affairs for information;
- Dean's of the School's on the Campus;
- Dean Students Welfare;
- Heads/Directors/Coordinators of all the teaching Departments/ Campuses/Centres;
- Special Secretary to Vice-Chancellor for the information of Hon'ble Vice-Chancellor;
- All officers of the Registry/Examination wing;
- Assistant Registrar, Administration (TW) for information;
- P.A to Registrar/Controller of Examination for information of the Registrar/Controller of Examination;
- Officer In-charge, University of Kashmir, Sub office Jammu;
- File.


Assistant Registrar
(Academic Affairs)
S/L 30/8
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