

SERV STAFFING INDIA PVT LTD

Serv-Staffing Solutions deals in a diversified portfolio & delivers staffing solutions, recruitment services and consulting to its marquee customers. Our expertise spans a broader/wider spectrum; on one hand, wherein we champion the sophisticated services through staffing/recruitment practices to different nations and for a wide array of skills, we also go deep in terrain (along with on the field) to serve our customers using our committed engineering expertise. We have a young & vibrant team that is committed to deliver the best in the industry.

JOB DESCRIPTION FOR THE ROLE OF US IT RECRUITER

SERV STAFFING INDIA PVT LTD is hiring Fresher/ Experienced Graduates with very Good English Communication skills for US IT Recruiter Role.

Job Location: **SIDCO, Electronics Complex, Old Airport Road, Rangreth, Srinagar - 191132**

Roles and Responsibilities:

- *Incumbent should have experience in IT Recruitment.
- *Involved in full life cycle of recruiting including searching, qualifying, scheduling interviews, rate negotiation and closing.
- *Analyze the requirement and understand what type of person the client is looking for their opening.
- *Searched for qualified candidates on various job portals and also on various Groups, free sites, communities, and also on local database by applying appropriate search strings.
- *Responsibilities include submitting candidates to the client and also creating a pool of candidates.
- *Good negotiation skills are required to discuss the pay and close offers.
- *Timely Communication with candidates regarding their qualifications /salary negotiation, relocation, etc.
- *Interview assesses and evaluates applicants to determine their qualification and appropriate match with client needs.

EDUCATION QUALIFICATION

- BTECH (Computer, Software, Electronics & Communication, Electrical)
- BCA
- MCA
- MBA
- BBA

OTHER REQUIREMENTS

- Great Communication Skills & Interpersonal Skills.
- Should have knowledge Computer/IT (Office Suite).
- Should be flexible working in 7 PM – 4 AM IST shift model (Mon- Friday)
- We are looking for candidates who are looking for stability.

PERKS & BENEFITS

*5 days working

*Excellent Salary for the right candidate.

*Excellent Incentives and Growth Opportunities.

*Excellent Sales & Recruitment professionals.

Please feel free to get in touch with me if you need any other information from our end.

You can reach me at +91-6005797977

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Thanking you in anticipation!

Regards

Huzafa Khan

Snr. Human Resource



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