



UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI - 110 002

No. F. 2-3/2008(Policy/MRP)

1st September, 2022

Most Urgent/Important

To,
Principal Investigator (PI)
Major Research Projects

Subject: Utilization Certificate of Grants Released under UGC Major Research Project (MRP) Scheme for the Settlement of Accounts.

It is submitted that UGC- Major Research Project was awarded to you. As per the record, required documents have not been submitted to settle the accounts, so far. Principal Investigator is requested to submit following documents (in original or photocopy attested by Registrar or Principal) immediately to settle the accounts:

1. Utilization Certificate along with a Consolidated Item-wise detailed Statement of Expenditure duly signed and sealed by the Registrar/Principal, Principal Investigator and Auditor/Chartered Accountant in prescribed format.
2. A copy of Final Report and also a Certificate signed by the Registrar/Principal as the case may be, indicating that the Report has been uploaded on the Institution website or kept in the library.
3. Refund of unspent balance, if any, along with the interest may be made by way of RTGS, in the following Bank Account payable at New Delhi:

4. Account Holder	Secretary, UGC, New Delhi-110 002
Name of Bank & Address	Canara Bank, UGC Office, New Delhi-110 002
A/C No.	8627101002122
Type of A/C	Savings
IFSC Code	CNRB0008627
MICR Code	110015170

Copy to:

Registrar of Universities – To expedite the matter with the faculty of departments of University and Affiliating Colleges.

Geeta Rani
(Geeta Rani)
Under Secretary -MRP

*Mrs. Suman
Choudhary
2/09*

KU2022-K090 - 17208



ज्ञान-विद्यान विमुक्तये

डॉ. शकील अहमद
संयुक्त सचिव

Dr. Shakeel Ahmad
Joint Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission

(शिक्षा मंत्रालय, भारत सरकार)
(Ministry of Education, Govt. of India)

बहादुर शाह जफर मार्ग, नई दिल्ली-110002
Bahadur Shah Zafar Marg, New Delhi-110002

दूरभाष Phone : 011-23232055

ई-मेल E-mail : shakeel.ugc@nic.in

No.F.2-3/2008(Policy/MRP)

15th June, 2022

MOST IMPORTANT/URGENT

Reminder - I

To,
Principal Investigator (PI)
Major Research Projects

Subject : Submission of Utilization Certificate of Grants Released under UGC Major Research Project (MRP) Scheme.

A UGC – Major Research Project was awarded to you. But, as per the record, required documents have not been submitted to settle the accounts so far. Hence, PI is requested to submit following documents (in original or photocopy attested by Registrar or Principal) immediately to settle the accounts :

1. Utilization Certificate along with a consolidated Item-wise detailed Statement of Expenditure (including project fellow salary, HRA and arrears, field work, if any) actually incurred during the tenure of the project duly signed and sealed by the Registrar/Principal, Principal Investigator and Auditor/Chartered Accountant in prescribed format.
2. Final Report is to be placed on Institution Website or kept in Library. In this regard, a Certificate signed by the Registrar/Principal as the case may be, is to be sent by PI along with papers.
3. Refund of unspent balance, if any, along with the interest may be made by way of RTGS, in the following Bank Account payable at New Delhi :

Account Holder	Secretary, UGC, New Delhi – 110 002
Name of Bank & Address	Canara Bank, UGC Office, New Delhi-110 002
A/C No.	8627101002122
Type of A/C	Savings
IFSC Code	CNRB0008627
MICR Code	110015170

Dear Sir

(Dr. Shakeel Ahmad)

Copy to :

Registrar of Universities - To expedite the matter with the faculty of departments of University and Affiliating Colleges.

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*Act 10/07
his report up load on Ben Rest. web. in 9/07*