



Post Graduate Department of Computer Sciences
University of Kashmir, Srinagar-190006
NAAC Accredited A++



Prof. Javaid Iqbal
Head

Date: 13-07-2026

CIRCULAR

In light of the communication issued by the Office of the Deputy Registrar, General Administration, University of Kashmir, vide No. F(Phys-Ver)/GAD/KU/26 dated 14-07-2026, regarding the physical verification of Departmental assets procured during the Financial year 2024-25 and 2025-26, all faculty members are hereby requested to remain available in the Department during the verification process.

Further, all Principal Investigators (PIs) of completed research projects shall ensure that the equipment/assets procured under their respective completed projects are handed over to the Departmental Store, along with the relevant records and inventory details, well before the commencement of the physical verification, so as to facilitate proper stock entry and verification by the Committee.

All concerned are requested to extend their full cooperation and ensure strict compliance with this circular.

Sd/-
Head of the Department

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GENERAL ADMINISTRATION

UNIVERSITY OF KASHMIR, SRINAGAR

Hazratbal Srinagar-06



No.F(Phys-Ver)GAD/KU/26

Dated: July 14, 2026

Head
Deptt. of Computer Science
University of Kashmir.

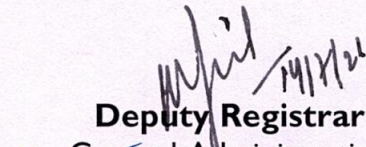
Subject: Physical Verification of Departmental Assets.

Sir,

With reference to Notice No. **F(Physical Verification)Est/26 dated 01.06.2026** issued by the Joint Registrar, Estates, I am to inform you that the Committee-II constituted for undertaking physical verification of assets procured by various Departments/Centres of the University during the financial years **2024-25 and 2025-26** shall visit your Department on **15.07.2026 (Wednesday) at 02.30 p.m.** for the said purpose.

You are, therefore, requested to kindly ensure that all relevant records, including stock registers, purchase files/documents/bills and the assets procured during the aforesaid period, are kept readily available for verification by the Committee.

Yours faithfully,


Deputy Registrar
General Administration

Copy for information to the:

1. Joint Registrar, Estates;
2. All concerned members of the Committee-II;
3. P.A to Registrar for information of the Registrar;
4. File.