



University of Kashmir

(NAAC Accredited Grade - "A")
Hazratbal, Srinagar - 190 006

No:-F KU/25- ACIV- *civil works*

Date: *12-06-2025*

CIRCULAR

It has come to the notice of the University authorities that certain departments have undertaken **civil works** (such as construction, renovation, repairs, etc.) by engaging vendors through the **Government e-Marketplace (GeM)** portal, without the consultation or supervision of the **Construction Division**.

In this regard, it is reiterated for **information and strict compliance** that:

1. As per **Rule 133 and Rule 134 of the General Financial Rules (GFR), 2017**, and the **Manual for Procurement of Works (2019)** issued by the Ministry of Finance, **civil works shall not be procured through GeM**, which is a platform strictly limited to the procurement of goods and specified standard services only.
2. The **execution of civil works** requires:
 - o Administrative approval and technical sanction
 - o Preparation of detailed estimates and project reports
 - o Execution either through **e-tenders** or **public works organizations**.
 - o Proper execution & supervision by competent technical authorities — in the University, this refers to the **Construction Division**
3. **GeM shall not be used** for any kind of **civil or structural works**, as such activities do **not fall under the notified scope** of GeM and would constitute a **violation of Government procurement rules and procedures**.
4. All Departments/Offices are accordingly **directed to route all civil/construction works strictly through the Construction Division** of the University for:
 - o Preparation and vetting of technical estimates
 - o Tendering as per GFR norms
 - o Site inspection, quality assurance, and overall supervision of execution
5. Any **unauthorized execution** of civil works without involving the Construction Division or **misuse of the GeM portal** for such purposes shall be treated as a **serious procedural violation** and may attract **administrative and disciplinary action**.

All concerned are requested to ensure compliance in **letter and spirit**, and are advised to consult the **Construction Division** well in advance for any procurement relating to civil works. No payment on a/c of any such work undertaken in violation shall be considered.

Copy to:-

[Signature]
F.A/C.A.O.
University of Kashmir
[Signature] *[Signature]* *[Signature]*

p.t.o



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- Deans of various Schools;
- Dean Students Welfare;
- Heads of all Teaching Departments;
- Directors of various Research Centres/Institutes/Campuses;
- Director, Directorate of Admissions & Competitive Examinations;
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