



POST GRADUATE DEPARTMENT OF COMPUTER SCIENCES

University of Kashmir, Srinagar-190006

NAAC Accredited Grade "A+"

NOTES

Minutes of the Departmental Committee Meeting held on 2nd February, 2026

A Departmental Committee Meeting was held on 2nd February, 2026 at 3:00 pm under the Chairmanship of the Head of the Department in his office chamber and following were present.

1. Prof. Javaid Iqbal	Professor & Head	in the Chair
2. Prof.M. Arif Wani	Professor	
3. Prof. Majid Zaman	Professor	
4. Dr. Manzoor Ahmad Chachoo	Scientist-D	
5. Dr. Sajad M. Khan	Scientist-C	
6. Dr. Sajid Yousuf Bhat	Sr. Assistant Professor	

The following issues were discussed:

Item-I:

In continuation to resolution adopted at Item-I of the DC meeting held on 07-10-2025, the DC deliberated upon the maintenance of records of sanctioned research project files and it was unanimously resolved that Principal Investigators (P.I) shall maintain their all documents of their sanctioned projects for record-keeping & audit purposes at their own level and that P. I's shall be solely responsible for record keeping & audit-readiness. Further, it was unanimously resolved that all P. I's shall submit supply orders & invoices of the goods & services purchased for their research projects in the Departmental office for the sole purpose of stock entry of purchased goods & services under relevant Budget Heads (like equipments, consumables, travel, contingency, etc) in the Departmental stock register in accordance with the resolution adopted at Item-I of the DC meeting held on 07-10-2025.

The meeting ended with a vote of thanks to the chair

Prof. Javaid Iqbal
HOD

Prof.M. Arif Wani
Professor

Prof. Majid Zaman
Professor

Dr. Manzoor Ah.
Chachoo
Scientist-D

Dr. Sajad M. Khan
Scientist-C

Dr. Sajid Y. Bhat
Sr. Assistant
Professor