



POST GRADUATE DEPARTMENT OF COMPUTER SCIENCES

University of Kashmir, Srinagar-190006

NAAC Accredited Grade "A+"

NOTES

Minutes of the DC meeting held on 25th September 2026

A Departmental Committee (DC) meeting was held on 25th September 2026 at 11:30 AM under the chairmanship of the Head of the Department in his office chamber and following were present.

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|------------------------------|----------------------------|
| 1. Prof. Javaid Iqbal | Prof & HOD....in the Chair |
| 2. Prof. M. Arif Wani | Professor |
| 3. Prof. Majid Zaman | Professor |
| 4. Dr. Manzoor Ahmad Chachoo | Scientist-D |
| 5. Dr. Sajid Yousuf Bhat | Sr. Assistant Professor |
| 6. Dr. Abid Sarwar | Sr. Assistant Professor |

The following was discussed: -

ITEM-I: Adoption of Uniform Policy for Conduct and Evaluation of Two Internal Tests

The Committee deliberated upon the existing practices for conduct and evaluation of Internal Tests and noted the use of different methodologies, including "Best of Two" and "Average of Two", resulting in non-uniformity in assessment.

After detailed deliberation, the Committee resolved that two Internal Tests shall be conducted in each course during the semester, with each test carrying 50% of the marks earmarked for the Internal Tests. The marks obtained in both tests shall be added together for determining the Internal Test component; accordingly, the "Best of Two" and "Average of Two" practices shall henceforth not be followed.

The policy shall be applied uniformly across all programmes and courses of the Department, subject to the applicable University statutes, regulations and academic framework.

The Committee accordingly unanimously adopted the above policy with immediate effect.

ITEM-II: Adoption of Uniform Format for Six-Monthly Ph.D. Seminar Presentations

In continuation of the resolution adopted under ITEM-II of the Departmental Committee meeting held on 31.10.2025, the Committee deliberated upon the need for uniformity in the documentation and assessment of six-monthly research progress presentations of Ph.D. Scholars.

The Committee resolved that every scholar shall make his/her research progress presentation before the concerned Departmental Research Committee (DRC) in accordance with the calendar notified by the Department. Each scholar shall submit the duly approved and signed PDF of the presentation slides to all DRC members through the Chairman, DRC, at least one week prior to the scheduled presentation.

The prescribed format shall provide for written observations/feedback by each DRC member, duly bearing the name of the member, wherever applicable. Such observations/feedback shall form part of the scholar's documented research progress and shall be placed before the Research Progress Assessment Committee (RPAC), which shall consider and evaluate their validity and adequacy while assessing the scholar's research progress.

The Committee accordingly adopted the uniform format annexed as Annexure-I to these minutes, in continuation of the resolution dated 31.10.2025, with a view to ensuring systematic documentation, meaningful academic feedback and transparent assessment of research progress.

P. T. O

ITEM-III: Strict Adherence to University Statutes Regarding Research-Paper Requirements for Ph.D./Integrated M.Phil. & Ph.D. Scholars

The Committee deliberated upon the research-paper requirements applicable to Research Scholars prior to academic clearance and submission of Thesis/Dissertation, with reference to the University Statutes governing the admission and award of Ph.D./Integrated M.Phil. & Ph.D. degrees.

The Committee resolved that the Department shall follow the University Statutes in letter and spirit, in all aspects of the research programme particularly regarding the prescribed requirements for presentation and publication of research papers. The Committee noted that, under the applicable Statutes, academic clearance is subject to fulfilment of the prescribed research-paper requirements, including, inter alia, publication of the prescribed research paper on the topic of research in a refereed journal published outside the State, and that the paper shall not be merely a commentary or review. The prescribed documentary evidence of presentation/publication, including the reprint or letter of acceptance, as applicable, shall be submitted to the concerned authorities in accordance with the University requirements.

The Committee further resolved that the Department shall not prescribe or impose any additional or alternative requirement regarding the number, category, indexing, or nature/status of journals beyond the requirements prescribed under the University Statutes in force, unless specifically provided in the Statutes or subsequently prescribed/approved by the Competent University Authority.

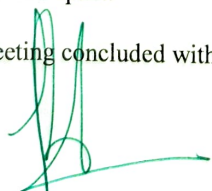
All Research Scholars and Supervisors shall ensure that their publications conform to the applicable University Statutes before seeking academic clearance and submission of the Thesis/Dissertation, and the Department shall deal with such matters strictly in accordance with the Statutes in force.

The Committee further resolved that this decision shall be in supersession of all previous Departmental resolutions, notices, circulars and/or communications on the subject, to the extent that they prescribe requirements inconsistent with or additional to those contained in the applicable University Statutes.

The decision shall be implemented with immediate effect and shall apply to all Research Scholars of the Department, subject to the University Statutes in force from time to time.

The Committee accordingly resolved that all Research Scholars and Supervisors shall take note of the above and ensure strict compliance with the applicable University Statutes in letter and spirit.

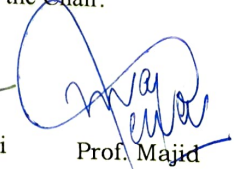
The meeting concluded with a vote of thanks to the Chair.



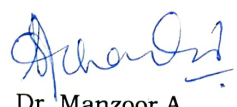
Prof. Javaid Iqbal
HOD



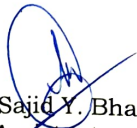
Prof. M. Arif Wani
Professor



Prof. Majid
Zaman
Professor



Dr. Manzoor A.
Chachoo
Scientist-D



Dr. Sajid Y. Bhat
Sr. Assistant
Professor



Dr. Abid Sarwar
Sr. Assistant
Professor



Prof. Javaid Iqbal
Head

Post Graduate Department of Computer Science
University of Kashmir, Srinagar-190006



For oral only

DRC Seminar Presentation Certificate

Name of the Faculty:	Applied Sciences & Technology
Department:	Department of Computer Science
Name of the Scholar:	
Name of the Supervisor:	
Name of the Co-Supervisor:	
Date of Registration:	
Scholar' Unique ID:	
Date of Joining:	

SCHEDULE AS PER SCHOLAR's RESEARCH CALENDAR

Seminar Presentation	Due Date as per Scholar's Calendar	Actual Date of Delivery	Remarks , if any, like reason of delay
1 st Seminar Presentation			
2nd Seminar Presentation			
3rd Seminar Presentation			
4th Seminar Presentation			

DRC members observation with Signature, if any

1. DRC Member1

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2. DRC Member2

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Format only



Prof. Javaid Iqbal
Head

Post Graduate Department of Computer Science
University of Kashmir, Srinagar-190006



3. DRC Member3

4. DRC Member4

5. DRC Member5

6. DRC Member6

7. DRC Member7

Head of the Department