



Post Graduate Department of Computer Sciences

University of Kashmir, Srinagar-190006

Minutes of the Departmental Committee Meeting held on 14th November, 2025

Notes

A Departmental Committee Meeting was held on 14th November, 2025 at 3:00 pm under the Chairmanship of the Head of the Department in his office chamber and following were present.

1. Prof. Javaid Iqbal	Professor & Head	in the Chair
2. Prof.M. Arif Wani	Professor	
3. Prof. Majid Zaman	Professor	
4. Dr. Manzoor Ahmad Chachoo	Scientist-D	
5. Dr. Sajad Mohd Khan	Scientist-B	
6. Dr. Sajid Yousuf Bhat	Sr. Assistant Professor	
7. Dr. Abid Sarwar	Sr. Assistant	

The following issues were discussed:

Item-I:

In continuation to resolution adopted at Item-VI of Departmental Committee meeting held on 11-07-2025, the Departmental Committee reviewed an application of one IMBA batch 2019 student under enrollment No.19037111057 regarding conduct of his missed OE/GE paper titled "Web Designing" (MCA21002OE). It was unanimously resolved that the said student be advised to route his application through his concerned Head of Department to the authorities for approval under rules.

Item-II:

The Departmental Committee deliberated upon shifting of Departmental library from its current location to the Research Scholars Lab-II (1st floor) so that all research scholars are shifted from two research labs to the space occupied by the Library. Accordingly, it was resolved that the Research Lab-I shall be utilized for classroom. It was further resolved that the Research Lab-II (1st floor) shall be provided with full-wall almira's/wooden boxing and University Construction Division shall be approached for execution of this civil work.

Item-III:

The Departmental Committee deliberated upon repairing of ServoKon, in light of this quotation. It was noted that under Terms & Conditions clause as per the e-mail from the OEM shall be applicable in toto including clause that "all faulty materials will be kept by the OEM". Taking objection to this clause, the Departmental Committee unanimously resolved that University Construction Division shall be approached for the servicing of the ServoKon and expenditure on this account shall be provided by the Department.

Item-IV:

The Departmental Committee discussed about e-mail received from Xerox company for repairment of Xerox machine (Model: WorkCentre 5735), wherein it is declared that the OEM does not support this product anymore. As such, the Departmental Committee resolves that 3rd party service from local market shall be procured for the service requirement of the said Xerox machine (Model: WorkCentre 5735).

Item-V:

The Departmental Committee checked sample CYNIX computer system. Based on written feedback from scholars/faculty members about the working of this sample computer system, it was unanimously resolved that the Bid for this purchase of computers shall be cancelled ab-initio.

Item-VI:

The Departmental Committee examined the requirement for productivity and documentation software for official and academic use. After detailed deliberations, it was unanimously resolved that twelve (12) licenses of MS Office / Microsoft 365 and eight (08) Adobe PDF editor be subscribed through GeM from an OEM authorized reseller.

Item-VII:

The Departmental Committee discussed the necessity of academic writing and proofreading tools for faculty and research scholars. After due consideration, it was unanimously resolved that one (01) license of iThenticate/turnitin plagiarism detection software be procured through GeM from the authorized source.

Item-VIII:

The Departmental Committee deliberated upon the need for big LED T.V for the chamber of Head of the Department, for the purpose of virtual meetings/viva-voce/presentations. After thorough deliberations, it was unanimously resolved that one (01) 55 inch LED T.V be procured through GeM from the authorized source.

Item-IX:

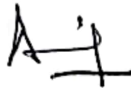
The Departmental Committee deliberated upon the need for purchase of lab chairs and it was unanimously resolved that twenty (20) lab chairs shall be procured through GeM portal.



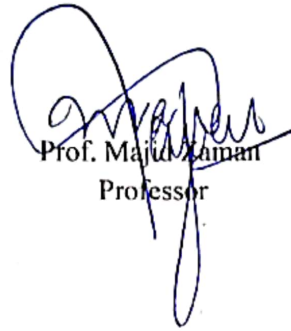
The meeting ended with a vote of thanks to the chair



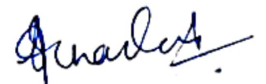
Prof. Javaid Iqbal
HOD



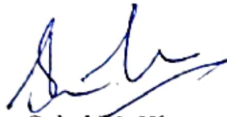
Prof. M. Arif Wani
Professor



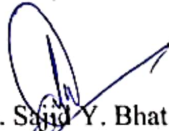
Prof. Majid Zaman
Professor



Dr. Manzoor Ah.
Chachoo
Scientist-D



Dr. Sajad M. Khan
Scientist-B



Dr. Sajid Y. Bhat
Sr. Assistant
Professor

Dr. Abid Sarwar
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