

STATUTES FOR CHOICE BASED CREDIT SYSTEM (CBCS) FOR REGULAR PG COURSES

1. TITLE AND COMMENCEMENT

These Statutes and Regulations shall be called “**Choice Based Credit System Regulations for regular PG Courses**” abbreviated as “CBCS” and shall be effective from the academic session **2015**.

2. DEFINITIONS

Besides other general definitions used by the Act, Statutes and Regulations, following definitions are used:

- a) **Academic Year**:-Two consecutive (one odd+ one even) semesters constitute one academic year.
- b) **Choice Based Credit system (CBCS)**:- The CBCS provides choice for students to select from the prescribed courses (core or elective).
- c) **Course**:-Usually referred to, as ‘papers’ is a component of a programme. All courses need not carry the same weight. The courses should define learning objectives and learning outcomes. A course may be designed to comprise lectures/tutorials/laboratory work/field work/outreach activities/project work/vocational training/viva/seminars/term papers/assignments/presentations/presentations/self study etc. or a combination of some of these. Thus every course offered can have one or all of the components associated with the teaching-learning process of the course, namely – (i) Lectures “L” (ii) Tutorials “T” and iii) Practicals “P”;
“L”: stands for Lecture sessions;
“T”: stands for Tutorial sessions consisting of participatory discussion/self study/ desk work/seminar presentation by students and such other novel methods;
“P”: stands for Practical session and it consists of hands-on experience/laboratory experiments, field studies/ case studies that equip students to acquire the much required skill component.
- d) **Credit Based Semester System (CBSS)**: It refers to Semester System under the Choice Based Credit System. Under CBSS, the requirement for awarding a degree or diploma or certificate is prescribed in terms of the number of credits to be completed by the student. There is flexibility for students under the CBCS to move with slow pace and register for only 20 credits in a Semester or to move with a fast face and register for 32 credits in a semester.
- e) **Credit Point**:- It is the product of grade point and number of credits for a course.
- f) **Letter Grade**:- It is an index of the performance of students in a said course. Grades are denoted by letters O, A+, A., B+, B, C ,P, and F.
- g) **Programme**:- An educational programme leading to award of a degree, diploma or certificate.

h) **Semester Grade Point Average (SGPA)**:-It is a measure of performance or work done in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed upto two decimal places.

3. NATURE AND DURATION OF THE PROGRAMME

The duration of the Post-graduate programme shall be two academic years or 4 semesters. Each semester shall be of 16 week duration and it shall be mandatory for the students to register for the Core Courses and discipline Centric courses offered by his/her Department during the semester. The candidate has to complete the degree within 5 years from the date of admission.

4. ADMISSION

Subject to the policy of the University as laid down from time to time, the admission to any PG programme excepting those having specific nature shall be open to a candidate who has obtained Bachelor's Degree under 10+2+3 (Honours/ General) scheme from this University or from any other University recognized as equivalent thereto by the University and fulfils the conditions of eligibility as approved by Board of Post Graduate Studies (BOPGS);

5. NOMENCLATURE OF POST-GRADUATE COURSE CODES

A unique course code shall be used for each paper/course of an academic programme. Each course code shall consist of ten characters like **HS15101CR, HS15104DCE, HS15106GE, HS15108OE** where;

“HS” Stands for Post-graduate programme in History

The second two characters -“15” denote the year in which the scheme is introduced

Next character “1” designates semester one during which is the Course is offered

Next two characters “08” designate Course number eight

“CR ” stands for Core Courses,

“DCE “stands for Discipline Centric Electives

“GE” stands for Generic Elective and

“OE” stands for Open Elective;

For 1st semester M.A History, 2015, the course codes are given in the following illustration:-

Illustration

HS15101CR
HS15102CR
HS15103CR
HS15104DCE
HS15105DCE
HS15106GE
HS15107GE
HS15108OE
HS15109OE

HS M A. History
CR Core
DE Discipline Centric Elective
GE Generic Elective
OE Open Elective
15 Year of the Admission/ Introduction
1 1st semester
01-09 course numbers

6. COURSE STRUCTURE

- a) Course structure for each programme shall be designed by the respective Post-graduate Department/Centre/Institute, keeping in view the currency and relevance of subject/s, the expertise and the infrastructural facilities available in a Department/Centre/Institute;
- b) Course structure shall be designed by the Department/Centre/Institute in accordance with the scheme;

Provided that a Department/Centre/Institute shall have, subject to prior authorization and approval of the Vice-Chancellor, power to affect after every three years, such minor change/s in course/s offered as are deemed desirable in the academic interest.

Except in the cases hereinafter excepted under these statutes, the subject matter of each course shall be divided into four units for 4 credit paper, which shall also include the practical component of 1, 2, 3 or of 4 units wherever applicable.

Curriculum structure in all the programmes shall contain 4 types of Courses as under:-

S.No.	Courses	No. of the courses per semester with credit value each	Total courses for 2 years programme with credits
I	Core courses (Courses which are fundamental and pre-requisite for the degree in the subject)	Minimum 03 ideally with credit value of 04 each	Minimum 12 courses of 48 credits
II	(i) Elective (DCE) (Mainly for departments own students to broaden and expand their knowledge in the discipline)	Minimum 01 with total credit value of 6 (Each teacher will float his/her specialization for 4 semesters with spinal connectivity to give the student a broad choice to choose any one specialization)	Minimum 04 courses (24 credits)
	(ii) Elective (GE) (for sister disciplines/for students from other faculties interested in informed knowledge of other discipline)	Two or three courses each with 02 or 03 credit value (to be floated by the teachers of the departments)	08 or 12 courses (24 credits)
III	Elective (OE) (a course of common interest)	Two or three courses each with 02 or 03 credit value (to be floated by the teachers of the departments)	04 courses (08 credits)

Notwithstanding the further scope for component combinations regarding the Course structure as well as the number of various electives offered by the Departments, the model format of the scheme underlining the structure of Courses for each semester offered by the Department could be as under:-

Course Code	Course Name	Course Category	Hours per week			Credits
			L	T	P	
HS15101CR	Ancient India -1	Core	4	0	0	4+0+0=4
HS15102CR	Medieval India -1	Core	3	1	0	3+1+0=4
HS15103CR	Modern India -1	Core	1	0	6	1+0+3=4
PHS DE15104	Kashmir History-1	Discipline Centric Elective	2	1	0	2+1+0=3
HS15105DCE	Modern world-1	Discipline Centric Elective	1	1	2	1+1+1=3
HS15106GE	Religion in History	Generic Elective	1	1	0	1+1+0=2
HS15107GE	History of socio-religious Reform Movements	Generic Elective	2	1	0	2+1+0=3
HS15108OE	Struggle for Freedom in Kashmir 1931-47	Open Elective	3	0	0	3+0+0=3
HS1509OE	What is History?	Open Elective	1	1	0	1+1+0= 2

7. COURSE REGISTRATION BY STUDENTS

- a. Registration process for 1st Semester shall automatically start with the submission of Admission Form, deposition of Annual Fee and selection of Electives (DCE, GE, OE)
- b. Registration for subsequent semesters will start 15 days prior to the commencement of the next semester at Departmental level;
- c. Provisional list of students registered for Electives shall be issued by the respective Departments, within five days after closure of Registration process on Departmental Notice Boards and Departmental Websites. This should be automatically taken care of by the Departments/Centers/ Institutes.
- d. In case the number of students registered for a particular Elective Course is less than 10% of the intake, the Department can defer the teaching of the said course for that particular semester which is to be notified within two days from start of semester and the course be blocked. The Department shall have the option to offer the said course in the subsequent semesters also.**

- e. Students will have the option to change the Elective courses within 7 days from the date of first registration
- f. **The process of course registration or course re-registration shall be made at the Departmental level and the data forwarded to Registration/Examination Wing within one month.**
- g. Class work for all Courses in all the departments shall commence as per the notification issued by Dean Academic Affairs uniformly. While notifying the pool of the courses to be offered, intake capacity in each course must be clearly specified and a tentative Time Table for all the courses must also be notified/ issued by the Head/Dean of the Faculty/Dean Academic Affairs at the University Website.
- h. Dean Academic Affairs will also ensure uniformity across all courses in all the departments/campuses/colleges in terms of start of class work, conclusion of class work and simultaneously the conduct of all semester examinations during a particular session. This however may not be applicable to those courses where the admission falls outside the jurisdiction of Dean Academic Affairs.

8. DEPOSITION OF ADMISSION FORMS FOR 1ST, 2ND AND 3RD, 4TH SEMESTERS

- a. Each student will deposit admission fee at the time of start of 1st and 3rd semester;
- b. Student has to deposit Examination fee semester wise at the time of Registration. The student will be charged an additional fee of Rs. 500/- per course opted, if the number of credits opted by him exceeds 96 against the Pay-in-Slip downloaded after Registration of Courses, and deposit Departmental Copy with the parent Department where admitted who shall be wholly and solely responsible for keeping a record of the fee deposited by the students.

9. CREDIT REQUIREMENT

- a) Ideally a candidate is required to opt for 24 credits per semester i.e. 48 credits in one year (2 semesters), 96 credits in two year programme (4 semesters), 144 credits in three year programme (6 semesters) and so on. However, a candidate can go with a slow pace and opt for only 20 credit in a semester or with a high pace and opt for upto 32 credits per semester, so as to provide for a total score of 96 credits or above in 2 year programme (4 semesters). **If a student opts for more than 24 credits say 32 credits in a semester, additional credits will have to be earned through Electives.**

- b) Out of 24 credits in a semester, a candidate has to opt for 12 credits compulsorily from “Core Courses”, while the remaining 12 credits can be obtained from the Electives in the following manner:
- A maximum of 6 credits can be obtained from among the Discipline Centric Courses offered by the candidate’s own Department. In no case can a student opt for the Discipline Centric Courses floated by other Departments.
 - A minimum of 6 credits shall have to be obtained from among the Electives offered by the Departments other than the candidates own Department. The candidate shall be free to obtain these 6 credits from the Generic or Open Electives or as a combination of both.

10 ATTENDANCE

- I. No candidate shall be deemed to have completed the prescribed course unless he/she has:-
- a. Attended seventy five percent (75%) or more of the lectures delivered during the Semester for which the examination is to be held;
 - b. Attended/ participated in at least seventy five percent (75%) or more of the tutorials / seminars/practical training/field work prescribed in the syllabi for the semester;
- II. Any candidate who falls short of attendance in a subject(s) in a semester, shall not be eligible to appear in that particular subject(s) in which he/she is falling short of attendance, such a candidate shall be entitled to appear in the subject(s) in the next session after attending the deficit number of classes in that session. The HODs shall arrange for such classes wherever required.

11 CONDONATION OF SHORTAGE

- I. In particular & without prejudice to the generality of statute 10 clause (I) of these statutes, the shortage of a candidate may be condoned after sufficient cause is shown by him/ her in writing in this behalf by the:-

- a. Departmental Committee endorsed by Head, of the Department up to a maximum of 5%;
- b. Dean of the Faculty/Vice-Chancellor up to a Maximum of 5%;

Provided that no condonation in shortage shall be permitted by the Dean of the Faculty unless recommended by the Departmental Committee and endorsed by the HOD

- II. No candidate shall be eligible for condonation of shortage in attendance more than once in an academic year.

Provided a student who has completed the required attendance in a subject/s or paper/s of a particular semester/course and whose deficiency in attendance is not condoned shall be allowed to appear in the examination of such course/s or paper/s only in which he/she has completed the required attendance.

A candidate who participates in any one or more of the activities as described in Regulation IV of these statutes may for the purposes of condoning the deficiency in attendance incurred by him/her on account of such participation, be treated as present on

all working days, not exceeding 15 days in a semester, during the period of his/her absence on such account.

12. RE-ADMISSION

- I.** Any candidate, who falls short of attendance beyond condonable limits or whose shortage in attendance is not condoned by the authorities and wants to pursue the course, shall be required to re-join the course alongwith the next batch of students of the same class to make up the deficiency by attending the required number of lectures by which he/she had fallen short. This provision shall however, be applicable only in respect of such of the candidates who have attended at least 55% classes in the said paper/s or course/s. Candidates having attended less than 55% of the lectures but not below 40% in a particular paper/s or course/s shall be considered for re-admission for making up the deficiency after depositing afresh the prescribed admission fee for the course/programme on some genuine reasons duly accompanied by sufficient documentary evidence vis-à-vis on the recommendation of the Head of the Department and Dean of the faculty. However, such a candidate/s shall appear in the examination in the next academic year alongwith the candidates of that semester, as a regular student of the same semester in which he/she is detained;
- II.** **The candidate/s participating in such event must produce a copy of the certificate to the Head of the Department within seven days from the end of the event, failing which no such benefit shall be given;**
- III.** **The authority competent to issue the candidate's participation certificate shall bring to the notice of the Department, name, roll no of the candidate and the date (s) on which the activities were conducted within a week's period from the end of the event;**
- IV.** A student is eligible for re-admission to a course if he/she has completed 100% of course in terms of Attendance and Internal Assessment during the first two semesters in a four semester programme. However, the course has to be completed within a period of five years from the date of admission to 1st semester.

13. PROMOTION

Subject to the provisions contained in these statutes promotion to the next higher semester shall be open to a candidate in case he/she fulfils the statutory requirements of attendance and has also passed in Continuous Assessment/Practicals/field work. **There won't be any course/credit related requirement regarding the eligibility for promotion to 2nd/3rd/4th or any other higher semester of any academic programme;**

14 EXAMINATION

A candidate shall have to appear for a written examination at the end of the semester. 80% of the total marks in each paper shall be reserved for examination and 20% for Continuous Assessment.

- c. Continuous Assessment (CA):** It shall comprise of two tests-each carrying equal marks. The concerned teachers shall conduct the Internal/Continuous Assessment of the candidates. Continuous Assessment shall be conducted on the basis of seminars, field work, written (subjective & objective) tests, any other academic

assignments, etc. as determined by the Board of Studies in the respective subject. The internal assessment marks shall be notified on the Department/College notice board for information of the students and they shall be communicated to the Controller of Examination, at least 15 days before the commencement of the examination.

- d. **Term End Examination:** This examination will be conducted at the end of each semester. The term end examination shall comprise of:
 - i. **Theory:** A candidate shall have to appear for a written theory examination at the end of the semester which shall carry 80% marks of the total marks in each paper.
 - ii. **Practical's:** the practical examination of odd semesters shall be conducted by internal examiners and of the even semesters shall be conducted by one internal and one external examiner and pass percentage shall be as provided under relevant statutes.
 - iii. **Seminar:** A candidate shall have to deliver one seminar carrying weightage of 25 marks and 1 credit, which shall be reflected in the syllabus of the paper. The topic of the seminar lecture shall be allotted by the concerned teachers/Department to the candidate well in advance.
- c. **Term work/Project Work:** If prescribed by the BOPGS, the Term/Project work shall carry 4/8 credits. 4 credit Term work shall span over one semester while 8 credit Project work shall span over two semesters. The Term/Project work shall be discipline centric to be carried out under the supervision of the concerned teacher of the Department. The Term/Project work shall be submitted in the form of a typed report and shall be evaluated by an Internal examiner followed by presentation of work and viva voce.
- d. Subject to the provisions of these statutes, a candidate shall be through an examination at the end of each semester both in theory and practical course/s;
- e. The candidate/s shall be required to secure a minimum of 40% marks i.e. Grade Letter "P" or Grade Point 4 in each course including C.A/ theory/practicals/ field work;
- f. Where a candidate fails in any course/s he/she shall be required to appear in such paper/s as and when the 1st/2nd semester examinations for the next batch of students shall be held;
- g. Where a candidate fails in any course of the last two semester examinations, he/she may appear in a subsequent examination which shall be held after declaration of last semester examination results;
- h. No candidate shall be admitted to the examination of a semester unless HOD ensures that a candidate authorized to appear in an examination fulfills the following conditions.
 - i. is a regular student
 - ii. possessing a sufficiently good character;

- iii. having completed the prescribed number of lectures delivered/ practical conducted/seminars delivered during the semester;
- iv. having qualified the Continuous Assessment test.
- v. is a candidate who was otherwise eligible to appear in the examination in a particular semester but did not appear or was unable to pass the examination in any paper(s).
- vi. Subject to the provisions of these Statutes, online Examination form(s)/Application(s) duly filled up along with prescribed fee and certificates shall be forwarded by the Head of the Department/Centre/Institute at least before the proposed date of commencement of examination, to the Controller of Examinations who shall admit them in the said semester examination.

15 EVALUATION OF STUDENTS

- e. There shall be two tests (CA + Semester examination) in each semester and the students shall be continuously evaluated during the conduct of each course on the basis of their performance as follows:-

<i>Test</i>	<i>Time allotted for the examination</i>	<i>% weightage (Marks)</i>
A Continuous Assessment		
CA Test I (after 40 days)	1 hour	10
CA Test II (after 60 days)	1 hour	10
B Semester Exams (excluding Practical/ Dissertation/Field Work courses)	2 ½ hours	80
Total		100
C Practical (wherever applicable)		
Evaluation of practical records/ assignment/ viva voce etc.	HOD will decide	20
Final practical performance and viva voce	HOD will decide	80
Total		100
D Term/Project work		
- Presentation/seminar Any other component to be adopted by the Board of PG Studies	HOD will decide	40
- Term/Project work report		40
- Viva Voce		20
Total		100

- f. Head of the Department shall get Question Paper set from the Faculty or from outside much in advance of the starting of the semester teaching. However, the question papers for Generic and Open Electives shall preferably be set by the teacher floating the course. The Evaluation for the Generic and Open Elective Courses shall also be done by the teacher offering/teaching the course

- g. Continuous Assessment shall be completed within a maximum of 3 days, in two meetings in a day. No preparatory holidays shall be provided for the Continuous Assessments, however, a prior notice at least one week in advance shall be issued by the Department and placed on Departmental Notice Board/web page;
- h. Evaluation of the answer scripts of semester Examination and Continuous Test shall be internally conducted by the Department under the close supervision of the HOD and other Faculty members. Marks obtained by the students in Continuous Assessment Test shall be displayed on the Notice Board before the Semester Examination at least 15 days before the start of Examination;
- i. Answer books of both Continuous Assessment Test and Semester Examinations shall be shown to the students within a week by the respective teachers and returned to the Head of the Department. The answer scripts shall be preserved for 6 months only. **No claim for re-evaluation of answer scripts/revision of marks received in writing by the Head of the Department, shall be entertained after the students are shown their evaluation scripts ;**
- j. At the end of the semester, the respective faculty members shall submit the marks online and produce a print-out of the same to the Heads of the Department. After receipt of the hard copy (print out) of online award rolls, the respective Head of the Department shall Online Confirm/Forward the awards to the Controller of Examination and keep the hard copy of award rolls in safe custody to serve as a secondary record;
- k. If a student is absent from a Continuous Assessment Test/Semester Examination of the course due to (a) Death of first blood relation (b) Accident/serious illness of him/herself or blood relation (c) Participation in Sports/Cultural activities with permission sought from Dean, students Welfare, Director Physical Education, Head and Dean of Faculty, he/she shall be permitted to take the test immediately within two weeks;
- l. **Term/Project work report as the case may be shall be submitted by a student to the teacher/course in-charge/Heads of the Department for evaluation not later than 20 days after the Continuous Assessment Test. The Project shall be accompanied by a declaration by the students that the work is his/her own work and has not been submitted earlier;**
- m. Since all evaluation is totally internalized, the evaluation work shall be completed within a maximum period of 40 days from the last day of examination. Accordingly, the make-up examinations, if any, as provided under rules for specific cases under rules should be completed within one month;
- n. Awards of Semester examinations and allied components shall be submitted online within 50 days from the last date of examination, duly authenticated by the HOD. Online and a hard copy also forwarded to Controller of Examinations;
- o. Wherever a paper has more than one component out of theory, practical, tutorial, seminar etc., the examination of all the components shall be held as per the schedule formulated for the purpose and the consolidated award forwarded to the C.E for result declaration;

- p. Result will be declared within a maximum of 75 days from the last day of completion of examination;
- q. For each process mentioned at a, b, c, and d the IT will block the submission of awards, once the due date is over.

16 GRADING SYSTEM

- r. It indicates the performance/actual marks secured by a student in a paper/course and exhibited in grade letters/points as given below.:-

	For the courses where pass% is 40%		For the courses where pass% is more than 40%
Letter Grade	Grade point	% of marks	
O (Outstanding)	10	90 to 100	93 – 100
A+ (Excellent)	9	80 to 89	86 -92
A (Very Good)	8	70 to 79	79-85
B+ (Good)	7	61 to 69	71-78
B (Above Average)	6	55 to 60	63-70
C (Average)	5	50 to 54	55-62
P (Pass)	4	40 to 49	Upto 54
F (Fail)	0	Below 40%	
AB (Absent)	0		

The candidate shall be declared as reappear/Fail in the paper in which he/she obtains less than 40% marks i.e. Letter Grade F:-

b Credit points (CP):

Credit points are obtained by multiplying credits in a course with grade points i.e. Credit Points = Credits x Grade Points.

c Semester Grade Point Average (SGPA)

SGPA indicates the performance of a candidate in a given semester. It is computed only when a candidate passes all the papers and obtains at least grade “P”. It is calculated by dividing the total credit points earned by a candidate in all the courses by total number of credits assigned to the paper/course in a semester.

Illustration:

Semester I

Course/paper	Credits	% age of Marks obtained	Grade Letter	Grade Points	Credit Points = Credits x Grade Points
Paper I (Theory)	4	40	P	4	4x4=16

Paper II(Theory)	4	54	B	6	4x6=24
Paper III Theory)	4	66	B+	7	4x7=28
Paper IV Theory)	4	78	A	8	4x8=32
Paper V Practical)	4	87	A+	9	4x9=36
Paper V Practical)	4	48	C	5	4x5=20
	24		-	-	156

Total credit points obtained in Semester I = 156

Total credit assigned to all the paper in semester I = 24

SGPA for Semester I = $156/24 = 6.50$

Same as for Semester II, III & IV and so on

d Cumulative Grade Point Average (GPA)

GPA is obtained by dividing the total number of credit points earned in all the semesters by the total number of credits in all the semesters. The final result is declared in the form of GPA.

Illustration:

Semester	Total Credit Points	Total Credits
I	156	24
II	195	24
III	208	28
IV	176	26

$$\text{CGPA} = \frac{\text{CP of Semester I} + \text{CP of Semester II} + \text{CP of Semester III} + \text{CP of Semester IV}}{\text{Total Credits of Semester I, II, III \& IV}}$$

$$\text{CGPA} = \frac{156+195+208+176}{24+24+28+26} = \frac{735}{102} = 7.21$$

17 CLASSIFICATION OF SUCCESSFUL CANDIDATES

The result of successful candidates at the end of each semester shall be declared on the basis of Semester Grade Point Average (SGPA) and alpha-sign grade. The result at the end of the last semester shall also be classified on the basis of Cumulative Grade Point Average obtained in all the four semesters and corresponding overall alpha-sign grade.

- First class and distinction 9-10 CGPA
- First class 8-8.9 CGPA
- Second Division with 55% marks 7-7.99 CGPA
- Second class 6-6.99 CGPA
- Pass/ Third Division 5-5.99 CGPA
-

18 STRUCTURE OF QUESTION PAPER

The question paper will have three Sections A, B and C. However, marks allotted to a course will be different. There will be 100 marks for a course with 4 credits, 75 marks for a course with 3 credits and 50 marks for a course with 2 credits. The semester examination marks for a course will be 80, 60, 40 for 4, 3 and 2 credit courses respectively. Similarly the Continuous

Assessment marks will be of 20, 15 and 10 for 4, 3 and 2 credit courses respectively.

Weightage of questions per section under 4, 3 and 2 credit courses will be as under:-

Weightage	Section A	Section B	Section C
4 credit course	16 marks 2 marks for each part	32 marks 8 marks for each question	32 marks 16 marks for each question
3 credit course	12 marks 2 marks for each part	16 marks 8 marks for each question	32 marks 16 marks for each question
2 credit course	8 marks 2 marks for each part	16 marks 8 marks for each question	16 marks 16 marks for the question

19 EVALUATION OF EXTRA COURSES

Any candidate who has opted for extra credit courses shall not be counted towards the award of overall grade/percentage/division. These courses shall only be reflected in the Marks card as “0” Award courses with Grade letters and Grade points earned. In case of extra credits earned, the benefit will be given to the student by scraping only those credits/ courses where he has earned the lowest grade.

20 IMPROVEMENT OF DIVISION

Subject to the provisions of these statutes, where a candidate having passed the Post-graduate examination of this University wishes to improve his/her division, he/she shall be allowed only once to re-appear but only in a maximum of four/six papers in respect of two/three year Post Graduate programme of MA/M.Sc./M.Com/M.LIS respectively.

Provided that the improvement of division is made within two years from the date of declaration of his/her result

Subject to the provisions of the Statutes, where a candidate improves only the percentage of marks, he/she shall be required to surrender the earlier marks certificate(s) so as to obtain a fresh marks certificate(s);

Where a candidate improves his/her division, he/she shall be required to surrender his/her degree certificate as well so as to obtain a fresh degree certificate to be issued by the University;

Where the marks obtained are lower than those obtained earlier, the higher marks certificates (s) shall be retained;

The academic year indicated in the Degree shall be the one in which the candidate improves his/her division.

21 AWARD OF DEGREE

Subject to the provisions of the Act, Statutes and Regulations for the time being in force, a candidate shall be entitled to the award of the Master's Degree, on the satisfaction of the following conditions: -

- s. has pursued a full time course in the concerned discipline;
- t. has qualified in all the theory and practical courses, wherever applicable;
- u. has obtained No Outstanding Certificate (NOC) from the Departmental library/Iqbal Library/ Laboratories/Store, Hostel/Sports Wing etc.

The candidate/s shall be declared to secure the Division/CGPA/Letter Grade/Points on the basis of overall percentage of marks obtained in accordance with Regulation 14 of these statutes.

Provided that the candidate secures not less than pass percentage in each theory/practical/ continuous assessment for the award of the degree

A candidate shall be eligible to pursue 2nd PG Programme/course after completing the 1st PG Programme/Course as a regular candidate, if otherwise eligible and that the student admitted to 2nd PG Programme/course shall not be eligible for the hostel facilities

22 ISSUANCE OF TRANSCRIPT

A transcript shall be issued to a student in respect of his performance in each semester after evaluation of semester examination. The transcript shall indicate marks obtained in Major/Minor test in each course.