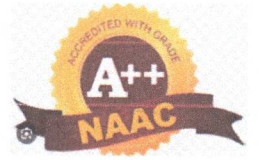




# University of Kashmir

## ALLAMA IQBAL LIBRARY

Hazratbal, Srinagar, Kashmir, Union Territory of Jammu & Kashmir- 190006



### Procedure for Estimating Consultations:

1. Visitor data shall be derived from footfall registers maintained by libraries (Allama Iqbal Library/Seminar Libraries/Campus Libraries)
2. In case of discrepancies or lack of updated visitor registers or non-availability of visitor registers, the total number of visits will be determined by the Librarian/Head/Director for their respective Library duly endorsed by their respective Departmental Committees. A certificate of verification shall be prepared, duly signed by respective Departmental Committee's and forwarded to the Allama Iqbal Library for further calculations.

The proposal was approved by the Library Committee with retrospective effect."

**Dr. Fayaz Ahmad Lone**  
University Librarian/  
Member Secretary  
Library Committee

### Copy to:-

- Dean, Academic Affairs/ Dean, Research/ Dean, College Development Council;
- Deans of all Schools;
- Dean, Students Welfare;
- Directors of various Directorates/ Research Centres/ Units/ Institutes/ Satellite Campuses/ Convocation Complex;
- Controller of Examinations;
- Heads of all Teaching/ Research Departments;
- All Officers of the Allama Iqbal Library
- All Professional Assistants/ Junior Professionals Assistants working in Allama Iqbal library / Teaching Departments / Satellite Campuses
- P. A to Registrar for kind information of the Registrar;
- File for Records.